

ST. FRANCIS INSTITUTE OF TECHNOLOGY
MT. POINSUR, BORIVALI (W), MUMBAI
EXTC Department Academic Calendar
Academic Plan for the Academic year 2016-17 EVEN Sem. (Jan to July 2017)

Sr. No.	Activity	Date/Day	Responsible Committee/Persons	Remarks
1.	SFIT staff department meeting	09/01/17 Monday	Director, Principal and HOD	Address by Director, Principal and HOD
2.	Commencement of even semester	11/01/17 Wednesday	All departments	FE, SE, TE, BE, ME All branches
3.	Class Coordinator & Class Teachers meeting- I	11/01/17 Wednesday	Class coordinators & Class Teachers	Planning for the semester, Discussion on Discipline, Lab Set up, Attendance
4.	Descriptive test -I	23/01/17 Monday to 9/02/17 Thursday	Class coordinators & Class teachers	Descriptive test for students in 3 rd and 4 th week of sem
5.	Departmental meeting	21/01/17 Saturday	HOD	Departmental meeting and R&D presentation by department faculty
6.	Elective subject & Project orientation	23/1/16 Monday	HOD, Project Coordinators	Orientation for TE students
7.	BE project group formation & area of interest (for TE students)	27/01/17 Friday	Project Coordinators	TE students to finalize the groups for their BE projects to be undertaken in the next academic year.
8.	IGNITRA	26/01/17 Thursday 28/01/17 Saturday 29/01/17 Sunday	Student Council	Sports Event for FE to BE
9.	Annual Day	1/02/17 Wednesday	Annual day Committee	Non-Instructional Day
10.	IRIS	2/02/17 Thursday 3/02/17 Friday	IRIS Committee	Non-Instructional Day
11.	Convocation day	4/02/17 Saturday	Cultural Committee	Non-Instructional Day
12.	Project presentation-I	6/02/17 Monday 7/02/17 Tuesday 9/02/17	Project coordinators	Project groups of BE to give presentations regarding progress of their projects to the guide and subject expert.

		Thursday 10/02/17 Friday		
13.	IAT-I question paper submission	06/02/17 Monday	Faculty	Teaching faculty of all classes to submit the IAT-I question paper
14.	Internal Assessment Test 1	13/2/17 Monday	Examination	Student I.A.Ts & feedback
		14/2/17 Tuesday		
		15/2/17 Wednesday		
15.	Seminar for SE and TE students	18/2/17 Saturday	Class Coordinators	By External /Internal Resource person
16.	ME dissertation stage- III	13/2/17 Monday	ME Coordinator	ME Sem-IV Students to give presentations regarding progress of their dissertations to the guide and subject experts.
		14/2/17 Tuesday		
		15/2/17 Wednesday		
17.	Parents meeting (Tentative)	18/02/17 Saturday	Class coordinators	Discussion of students class test performance and attendance
18.	BE Project 50% Blackbook completion(Signed by Guide)	21/2/17 Tuesday & 23/02/17 Thursday	Project Coordinators	
19.	Class Coordinator & Class Teachers meeting II	22/02/17 Wednesday	Class coordinators & Class Teachers	Discussion of attendance, performance in IAT-I, remedial measures & actions
20.	BE Project Proposal (For TE students)	27/02/17 Monday	Project Coordinators	TE students to finalize topic for their BE projects to be under-taken in the next academic year
21.	Industrial Visit for BE students	18/03/17 Saturday	Class Coordinators	Visit to some industry
22.	ISO Internal Audits	15/3/17 Wednesday	--	Wednesdays 3.15 p.m. onwards & all Working Saturdays
		18/3/17 Saturday		
		22/3/17 Wednesday		
		29/3/17 Wednesday		
		1/4/17 Saturday		
		5/4/17 Wednesday		
		12/4/17 Wednesday		

23.	ME dissertation stage- IV	16/3/17 Thursday	ME Coordinator	ME Sem-IV Students to give presentations regarding progress of their dissertations to the guide and subject experts
		17/3/17 Friday		
		18/3/17 Saturday		
		17/3/17 Friday		
		18/3/17 Saturday		
24.	Submission of Project black book	21/03/17 Tuesday	Project coordinators	Project groups of BE to submit their final project black book duly signed by the guide to the project coordinators.
		23/03/17 Thursday		
25.	Internal Assessment KT exam for odd semester	22/02/17 Wednesday	Class coordinators	I.A.Ts for students who did not succeed in the odd semester subjects.
		01/03/17 Wednesday		
		04/03/17 Saturday		
		08/03/17 Wednesday		
		22/03/17 Wednesday		
		29/03/17 Wednesday		
26.	Project presentation-II(Poster presentation)	01/04/17 Saturday	Project coordinators	Project groups of BE to give final presentations to the guide and subject expert.
27.	IAT-II question paper submission	5/04/17	EXTC	For teaching staff of SE,TE,BE
28.	International Conference (CSCITA-2017)	7/04/17 Friday	Cultural Committee, CSCITA Core committee	Accepted Paper Presentation by the Authors
		8/04/17 Saturday		
29.	Last Instructional day	10/04/17 Monday	Faculty	Completion of the term (instructional) for all classes
30.	ME dissertation stage- V	10/04/17 Monday to 17/04/17 Saturday	ME Coordinators	ME Sem-IV Students to give presentations regarding progress of their dissertations to the guide and subject experts.
31.	Internal Assessment Test – 2	11/4/17 Tuesday	Examination Committee	Non-Instructional Day SE, TE, BE
		12/4/17 Wednesday		
		13/4/17 Thursday		
		17/4/17		

		Monday 18/4/17 Tuesday 19/4/17 Wednesday		
32.	Submission dates	20/04/17 Thursday and 21/04/17 Friday	Faculty	All students to have their final submissions
33.	Conduction of oral and practical examinations	24/04/17 Monday to 04/05/17 Thursday	Faculty	Conduction of oral and practical examinations for all students
34.	Commencement of University Theory examinations	11/05/17 Thursday	Examination committee	Commencement of University Theory examinations for all classes

***5th working day after individual papers will be the last date for distribution of corrected answer sheets & display of result on the class notice board.**

***Departmental meeting will be held on every 2nd and 4th Wednesday from the month of February till the end of the semester.**

**List of Public/Institutional Holidays
Academic Year 2016-17
Even Semester (Jan-June 2017)**

Sr. No	Holiday	Date	Day
1	New Year	01/01/17	Sunday
2	Republic Day	26/01/17	Thursday
3	C. Shivaji Jayanti	19/02/17	Sunday
4	Maha Shivratri	24/02/17	Friday
5	Holi	13/03/17	Monday
6	Gudi Padwa	28/03/17	Tuesday
7	Ram Navami	4/4/17	Tuesday
8	Mahavir Jayanti	9/4/17	Sunday
9	Good Friday and Dr. Ambedkar Jayanti	14/04/17	Friday
10	Easter	16/04/17	Sunday
11	Maharashtra day	01/05/17	Monday
12	Buddha Purnima	10/05/17	Wednesday

Principal
Dr. Sincy George

HOD
Dr. Gautam Shah

Timetable Committee Convener
Ms. Mrinmoyee Mukherjee

Department Vision

To become a center of excellence globally in the field of Electronics & Telecommunication where teamwork, innovation and research are encouraged to nurture and develop graduates and post graduates with strong academic foundation and an all-round personality with ethical values.

Department Mission

1. To impart quality technical education and expose the students to the state of art technologies in the field of Electronics & Telecommunication Engineering.
2. To imbibe ethical and professional values, to inculcate the quest for higher learning and an aptitude for research for global competency.
3. To develop entrepreneurial skills amongst students to cater to the challenges of industry and society.
4. To motivate the students towards research leading to multidisciplinary innovative projects.