

ST. FRANCIS INSTITUTE OF TECHNOLOGY
MT. POINSUR, BORIVALI (W), MUMBAI
EXTC Department Academic Calendar
Academic Plan - Term II, A.Y. 2017-2018 (Jan-June 2018)

Sr. No.	Activity	Date/Day	Responsible Committee / Individual	Remarks
1.	SEM IV EXTC subjects orientation	04/01/18 Thursday	Resource Persons	Orientation for revised syllabus of SEM IV EXTC(EDC-II,SAS,LIC)
2.	Commencement of Even Semester for all courses in FE, SE, TE, BE, ME	08/01/18 Monday	All departments	FE, SE, TE, BE, ME All branches
3.	Submission and display of Session plan	17/01/18 Wednesday		HODs All teachers
4.	Deans/ HOD meeting	17/01/18 Wednesday		Deans, HOD's With Principal and Director
5.	BE Elective subjects & Project Orientation	18/1/18 Thursday & 19/1/18 Friday	Project Coordinators	Orientation for TE students
6.	Class Coordinator & Class Teachers meeting- I	20/01/18 Saturday	Class coordinators & Class Teachers	Planning for the semester, Discussion on Discipline, Lab Set up, Attendance
7.	Departmental meeting*	24/01/18 Wednesday	HOD	Departmental meeting
8.	BE project group formation & area of interest (for TE students)	31/01/18 Friday	Project Coordinators	TE students to finalize the groups for their BE projects to be undertaken in the next academic year.
9.	IGNITRA	26/01/18 Friday	DSA/Student Council	Sports Event for FE to BE
		27/01/18 Saturday		
		28/01/18 Sunday		
10.	Deans/ HOD meeting	31/01/18 Wednesday		Deans, HOD's With Principal and Director
11.	Annual Day	01/02/18 Thursday	Annual day Committee	Non-Instructional Day
12.	IRIS	02/02/18 Friday	IRIS Committee	Non-Instructional Day
		03/02/18 Saturday		
13.	IAT-I question paper submission	05/02/18 Monday	Examination Committee	Teaching faculty of all classes to submit the IAT-I question paper
14.	Assignment Test	05/02/18 Monday to 09/02/18 Friday	Class coordinators & subject Teachers	
15.	Internal Assessment Test	12/02/18	Examination	Non-Instructional Day

	1	Monday	Committee	FE, SE, TE, BE, ME All Branches Feedback session will be arranged for the students in coordination with respective class coordinators after the IAT exam.
		14/02/18		
		Wednesday		
		15/02/18		
		Thursday		
		16/02/18		
		Friday		
16.	ME dissertation stage IV	12/02/18 to 16/02/18	ME Coordinator	ME Sem IV students
17.	Deans/ HOD meeting	14/02/18 Wednesday		Deans, HOD's With Principal and Director
18.	Defaulters meeting with Attendance committee with parents	17/02/18 Saturday	Attendance committee convener	Defaulters with their Parents-All branches
19.	Project Presentation-I	20/02/18 Tuesday & 22/02/18 Thursday	Project coordinators	Project groups of BE to give presentations regarding progress of their projects to the guide and subject expert.
20.	Internal Assessment KT exam for odd semester	21/02/18 Wednesday	Class Coordinators	I.A.Ts for students who did not succeed in the odd semester subjects.
		28/02/18 Wednesday		
		03/03/18 Saturday		
		07/03/18 Wednesday		
		14/03/18 Wednesday		
		17/03/18 Saturday		
		21/03/18 Wednesday		
		28/03/18 Wednesday		
		31/03/18 Wednesday		
21.	BE Project Proposal (For TE students)	26/02/18 Monday	Project Coordinators	TE students to finalize topic for their BE projects to be under-taken in the next academic year
22.	Class Coordinator & Class Teachers meeting- II	28/02/18 Wednesday	Class coordinators & Class Teachers	Discussion of attendance, performance in IAT-I, remedial measures & actions
23.	Deans/ HOD meeting	28/02/18 Wednesday		Deans, HOD's With Principal and Director
24.	Parents Teachers Meet(PTI)	03/03/18 Saturday	HOD and PTI coordinator	Parents meet with department
25.	ISO Internal Audits	Month of March & April	Management Representative	Internal Audit on Wednesdays & Working Saturdays (Detailed schedule will be communicated later.)
26.	Deans/ HOD meeting	14/03/18 Wednesday		CMPN,EXTC,IT

27.	Seminar for SE and TE students(Tentative)	14/03/18 Wednesday	Class Coordinators	By External /Internal Resource person
28.	R&D lecture Series	17/03/18 Saturday	R and D Committee	Lecture by Ms Namrata Mankad
29.	Class Coordinator & Class Teachers meeting- III	17/03/18 Saturday	Class coordinators & Class Teachers	Discussion of attendance, performance of students
30.	LMC/GC Meeting	17/03/18 Saturday	Administrative office	9:30AM-1PM
31.	Defaulters meeting with Attendance committee with parents	21/03/18 Wednesday	Attendance committee convener	Defaulters with their Parents-All branches
		28/03/18 Wednesday		
32.	Poster Presentation	22/03/18 Thursday	Project Coordinators	Project groups of BE to give final presentations to the guide and subject expert.
		27/03/18 Tuesday		
33.	Deans/ HOD meeting	28/03/18 Wednesday		
34.	Industrial Visit for BE students	28/03/18 Wednesday	Class Coordinators	Visit to some industry
35.	Class Coordinator & Class Teachers meeting- IV	31/03/17 Saturday		
36.	IAT-II question paper submission	02/04/18 Monday	Examination Committee	For teaching staff of SE,TE,BE,ME
37.	Submission of Project black book	03/04/18 Tuesday	Project coordinators	Project groups of BE to submit their final project black book duly signed by the guide to the project coordinators.
		05/04/18 Thursday		
38.	Internal Assessment Test – 2	09/04/18 Monday	Examination Committee	All branches of SE,TE,BE, ME
		10/04/18 Tuesday		
		11/04/18 Wednesday		
39.	Deans/ HOD meeting	11/04/18 Wednesday		Deans, HOD's With Principal and Director
40.	Last Instruction Day	13/4/18 Friday	CMPN,EXTC,IT	For all branches of SE, TE, BE, ME
41.	Mock Practical's sessions /Remedial sessions/Tests	16/04/18 Monday		For all branches of SE, TE, BE
		17/04/18 Tuesday		
42.	Defaulters meeting with Attendance committee with parents	16/04/18 Monday	Attendance committee convener	Defaulters with their Parents-All branches
		17/04/18 Tuesday		
		18/04/18 Wednesday		
43.	File Submission dates	18/04/18 Wednesday		For all branches of SE, TE, BE, ME
		19/04/18		

		Thursday 20/04/18		
		Friday 21/04/18		
		Saturday 21/04/18		
44.	ISO Management Review Meeting	21/04/18 Saturday	Management Representative	9:30 am
45.	Deans/ HOD meeting	25/04/18 Wednesday		Deans, HOD's With Principal and Director
46.	Conduction of oral and practical examinations	23/04/18 Monday to 02/05/18 Wednesday		For all branches of FE, SE, TE, BE, ME
47.	ISO External Audit by DNVGL	03/05/18 Thursday	Management Representative	9:15am
		04/05/18 Friday		
48.	Commencement of University Theory examinations	8/05/18 Tuesday onwards		Commencement of University Theory examinations for all classes

5th working day after individual papers will be the last date for distribution of corrected answer sheets & display of result on the class notice board.

*Departmental meeting will be held on every 2nd and 4th Wednesdays till the end of the semester.

Department Vision

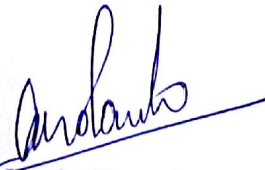
To become a center of excellence globally in the field of Electronics & Telecommunication where teamwork, innovation and research are encouraged to nurture and develop graduates and post graduates with strong academic foundation and an all-round personality with ethical values.

Department Mission

1. To impart quality technical education and expose the students to the state of art technologies in the field of Electronics & Telecommunication Engineering.
2. To imbibe ethical and professional values, to inculcate the quest for higher learning and an aptitude for research for global competency.
3. To develop entrepreneurial skills amongst students to cater to the challenges of industry and society.
4. To motivate the students towards research leading to multidisciplinary innovative projects.



Dr. Gautam Shah
HOD



Dr. Kevin Noronha
Dean Academics



Ms. Savita Kulkarni
Time Table committee Convener

List Of Holidays - Term II, A.Y. 2017-2018 (Jan-June 2018)

Sr. No	Holiday	Date	Day
1.	New Year	01/01/18	Monday
2.	Republic Day	26/01/18	Friday
3.	MahaShivratri	13/02/18	Tuesday
4.	Chhatrapati Shivaji Maharaj Jayanti	19/02/18	Monday
5.	Holi	02/03/18	Friday
6.	Mahavir Jayanti	29/03/18	Thursday
7.	Good Friday	30/03/18	Friday
8.	Dr.Babasaheb Ambedkar Jayanti	14/04/18	Sunday
9.	Buddha Purnima	30/04/18	Monday
10.	Maharashtra Din	01/05/18	Tuesday